

To: All Members and Substitute Members of  
the Overview & Scrutiny Committee -  
Housing  
(Other Members for Information)

Cc: Portfolio Holder for Housing

When calling please ask for:  
Georgina Hall, Democratic Services Officer

**Policy & Governance**

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Direct line: 01483 523 224

Date: 10 September 2021

**Membership of the Overview & Scrutiny Committee - Housing**

Cllr Richard Seaborne (Chairman)	Cllr Michael Goodridge
Cllr Peter Marriott (Vice Chairman)	Cllr Michaela Wicks
Cllr Christine Baker	Cllr Jacquie Keen
Cllr Patricia Ellis	Vacancy
Cllr David Else	

**Co-opted Members from the Tenants' Panel**

Terry Daubney	Dennis Smith
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**Substitutes**

Cllr Jenny Else	Cllr Jerry Hyman
Cllr Carole Cockburn	Gillian Martin
Cllr Joan Heagin	

**Members who are unable to attend this meeting must submit apologies by the end of Tuesday, 14 September 2021 to enable a substitute to be arranged.**

Dear Councillor

A meeting of the OVERVIEW & SCRUTINY COMMITTEE - HOUSING will be held as follows:

DATE: TUESDAY, 21 SEPTEMBER 2021

TIME: 7.00 PM

PLACE: COUNCIL CHAMBER

The Agenda for the Meeting is set out below.

Please note that due to current Covid restrictions, seating in the public gallery is extremely limited. The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast).

Yours sincerely

ROBIN TAYLOR

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This meeting will be webcast and can be viewed by visiting  
[www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast)

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## **Waverley Corporate Strategy 2020 - 2025**

### **Vision**

*Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.*

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

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### **Good scrutiny:**

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
- is led by 'independent minded governors' who take ownership of the scrutiny process; and,
- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

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## NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

### AGENDA

1. MINUTES

To confirm the minutes of the meeting held on 8 June 2021, (to be laid on the table 30 minutes before the meeting).

2. APOLOGIES FOR ABSENCE AND SUBSTITUTES

To receive apologies for absence and note any substitutions.

Members who are unable to attend this meeting must submit apologies by the end of **Tuesday 14 September 2021** to enable a substitute to be arranged, if applicable.

3. DECLARATIONS OF INTERESTS

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

4. QUESTIONS BY MEMBERS OF THE PUBLIC

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is 5pm on Tuesday 14 September 2021.

5. QUESTIONS FROM MEMBERS

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is 5pm on Tuesday 14 September 2021.

6. CORPORATE PERFORMANCE REPORT Q1 (Pages 7 - 60)

The pages which the committee needs to focus on are pages 48 – 59.

To consider the performance report and make any observations or recommendations as appropriate. It will include an update on the Asset Management Strategy and responsive repairs and voids procurement.

This will be introduced by the Policy and Performance Officer and presented by The Head of Housing Delivery and Communities and the Service Improvement Manager.

7. MENTAL HEALTH AND HOUSING

Presentation by Laura Dillon, Housing Manager, and Andrew Smith, Head of Housing Delivery and Communities. (No report to come).

8. ASSET MANAGEMENT STRATEGY UPDATE

This item will be presented by Peter David, Strategic Asset Manager and will include information on Green Homes Grants.

9. STAR SURVEY (Pages 61 - 80)

The Committee will receive a report from Service Improvement Manager Annalisa Howson.

**Recommendation**

It is recommended that the Committee:

- i. reviews this report and identifies any areas of further scrutiny,
- ii. requests an update report sharing the improvement action plan following the consultation and further review of results at the next Committee meeting, and/or agrees any observations

10. SCOPING REPORT FOR ALLOCATION POLICY REVIEW (Pages 81 - 86)

This will be presented by Mark Mills, Scrutiny Officer.

11. SCRUTINY REPORT (Pages 87 - 104)

**Recommendation**

That the Committee endorse the report included as annexe 1 whilst making any suggestions for amendments.

This item will be presented by Mark Mills, Scrutiny Officer.

12. COMMITTEE WORK PROGRAMME (Pages 105 - 114)

The Housing Overview & Scrutiny Committee, is responsible for managing its work programme.

The work programme (attached) takes account of items identified on the latest Executive Forward Programme (Annexe 2) as due to come forward for decision.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker

details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

13. EXCLUSION OF PRESS AND PUBLIC

To consider, if necessary, the following recommendation on the motion of the Chairman:

**Recommendation**

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified at the meeting).

14. ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

**Officer contacts:**  
**Mark Mills, Policy Officer - Scrutiny**  
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**Georgina Hall, Democratic Services Officer**  
**Tel. 01483 523 224 or email: [georgina.hall@waverley.gov.uk](mailto:georgina.hall@waverley.gov.uk)**